



**भा.कृ.अनु.प.-केन्द्रीय उपोष्ण बागवानी संस्थान**  
 रहमानखेड़ा, डाकघर काकोरी, लखनऊ-226 101 (भारत)  
**ICAR-Central Institute for Subtropical Horticulture**  
 Rehmankhhera, P.O. Kakori, Lucknow - 226 101 (India)



F. No.1-1(165)/Estt/2020

Dated: 19.07.2022

**VACANCY NOTICE**

The Walk-in-Interview is scheduled for selection of the eligible candidates for the following post purely on contractual basis. The details of the post and eligibility criteria etc are given as under:

S.No	Post Name and no.	Scheme Name & duration of engagement	Remuneration per month	Essential Qualifications	Desirable Qualifications
01.	Young Professional-I (one post)	Scheduled Caste Sub Plan (SCSP) under Institute Fund  (Duration: upto 31.03.2023)	Rs. 25,000/-	Bachelors of Science/ B.Sc. in Agriculture/ Botany/ Zoology from a recognized university/Institute.	1. Having good experience in field work.  2. Working Knowledge of Computer with proficiency in Hindi & English typing.

*Age Limit for the above post is 21-45 years, age to be reckoned on the date of interview. However, age relaxation as applicable in central employment will be extended to this post on production of valid caste certificates at the time of walk in interview/ joining.*

**Brief Job description**

1. To collect the details of the farmers registered under the Scheduled Caste Sub-Plan and to carry out the activities related to the farmers' fields.
2. To keep a record of the work related to the SCSP scheme and field work carried out on farmers' field.
3. Any other activities related to the Scheduled Caste Sub-plan programme or the Institute related work.

**SCHEDULE OF INTERVIEW:**

“Walk-In Interview” is scheduled to be held on **28.07.2022 at 10.30 A.M.** and onwards in the **Annexe/ Library Building of ICAR-CISH, Rehmankhhera, P.O. Kakori, Lucknow - 226101 (U.P.)** (located approx. 30 kilometers from Charbagh Railway Station, Lucknow). All the candidates are requested to appear in the interview as per scheduled date and time, late entry will not be allowed. In case of clarification, the candidates may contact on +918303637509 during office hours.

**Asst. Admn. Officer**

**Terms & Conditions (in brief) :**

- Initial engagement of Young Professionals will be for one year or the duration mentioned above which may be extended but not for two more years (01 year at a time) subject to requirement of the services of the YP in the organization and satisfactory performance of the candidate. Thus maximum duration of engagement of YP in the ICAR is three years.
- The eligible candidates are requested to bring their scanned copy of application only in the enclosed proforma with copies of self-attested certificates in support of age, qualifications, experience and other credentials at the time of Interview. The shortlisted candidates will be selected through the process of walk-in interview.
- The candidates may also note that if required, written test shall be also held on the same day.  
The candidates are requested to bring the necessary essential qualification certificates and a Photostat copy along with the prescribed form (given at Annexure-I).
- The Institute reserves the right to increase/decrease the number of vacancies as per requirement.
- Consolidated emoluments of Young Professional-I (YP-I) will be Rs.25, 000/- per month. No other Allowances will be payable.
- Selected candidate shall be required to deposit a caution money of Rs. 10,000/- (Rupees Ten thousand only) which shall be refunded after the engagement ends, subject to production of No Dues certificate.
- TA/DA will be admissible to YPs for undertaking domestic tour for official work
- as under:
  - **YP-I:** To and fro journey by train in AC-3 Tier/AC Chair Car and DA at fixed rate of Rs.1200/- per day for other tour related expenses on Guest House/Hotel Accommodation, food and local conveyance etc.
- The income tax or any other tax liable to be deducted as per the prevailing rules will be deducted at source before effecting payment of monthly salary.
- Attendance and working hours/days: The working hours for the YPs will be same as regular employees of the Institute. No extra benefit will be allowed for working beyond office hours. Unauthorized absence from the project/work for a continuous period of 08 days without valid reasons shall lead to automatic termination of the engagement.
- Leave entitlement for the YPs: The YPs are eligible for 08 days leave in a calendar year on pro- rata basis and 02 restricted holidays as per the rules of Govt. of India/ICAR. Intervening weekly holidays or gazetted holidays during a spell of leaves should not be counted against the admissible leaves. The un-availed leaves will not be carried forward to next calendar year, if applicable. In addition to this, YPs may also be allowed compensatory leave in lieu of the duty assigned on holidays but not more than 02 leaves can accrue in a month. The Compensatory leaves can be accumulated only up to 05 days at a time and the YPs may be allowed to avail the same within 05 months.
- Female YPs will be entitled to maternity leave as per provision in the Maternity Benefit (Amendment) Act 2017. However, there will be no paternity leave for male YPs.
- The above position is purely on temporary basis. The engagement will not constitute a regular job or appointment of any nature in ICAR and selected candidate will not be entitled for any claim for regular appointment/absorption in ICAR in future.

- Intellectual Property Rights: Intellectual Property created due to the work of Young Professional during his/her valid tenure in Institute will be governed by the IPR guidelines of the Council.
- Candidates having more than one eligible qualification shall have to choose only one for selection process.
- 'No-Objection Certificate' and 'Experience Certificate' is required from the employer, in case the candidate is employed.
- No T.A/D.A. will be paid for appearing in the Exam/Interview.
- If any candidate is found to have submitted false claims at later stage, his/her candidature will be summarily rejected and no correspondence will be entertained in this regard.
- Canvassing in any form will liable to disqualify the candidature. The Director's decision will be final and binding in all respect.
- In case of under-performance and/or indiscipline/misconduct, the services of hired Young Professional shall be liable to be terminated.
- Prohibition of Sexual Exploitation and Abuse: The Young Professionals shall have to comply with the 'Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal Act, 2013).
- The Young professional (YP) shall be subject to the laws of secrecy of the country and will sign a declaration of secrecy and Non-Disclosure Agreement before reporting.
- During the term of engagement the YP shall comply with the Standards of Conduct. Failure to comply with the same will become a ground for termination of the YP without notice.
- Young Professionals will be entitled to other facilities like transport/canteen/library/dispensary available in ICAR Hqrs/Institute.
- Engagement of YP-I shall be regulated as per regulations/procedures specified by ICAR from time to time.

**Asst. Admn. Officer**

**ICAR - CENTRAL INSTITUTE FOR SUBTROPICAL HORTICULTURE**  
**REHMANKHERA, KAKORI-226101, LUCKNOW**

Name of the project: \_\_\_\_\_

Name of the Post: \_\_\_\_\_

Post Code: \_\_\_\_\_

Passport size  
photograph to  
be pasted here

1. Name of the Candidate (IN BLOCK LETTERS) :
2. Father's/Husband Name :
3. Sex :
4. Date of Birth (Please attach documentary proof) :
5. Age : ..... Year.....Month.....Days
6. Marital Status :
7. Permanent Home Address :
8. Correspondence Address :
9. Telephone/Mobile No. :
10. Email :
11. Whether SC/ST/OBC (Documentary evidence to be attached)
12. Nationality :
13. Educational Qualifications/Technical Qualification (Please attach photocopy of related certificates) starting from Matriculation/10th & onwards:

S.No.	Name of the Examination Passed	Subject/Stream	Name of Board/ University	Year of passing	% of Marks /GP /Division
1	2	3	4	5	6
1.	High School				
2.	Intermediate (10+2)				
3.	Graduation				

4.	Post-Graduation				
5.	Ph.D.				

**14. Details of Desirable Qualification, if any:**

Sl. No.	Qualification acquired	Name of Institute/ University	Year of acquiring	Remarks
1	2	3	4	5

**15. Details of experience, if any :**  
(Please attach Documentary proof)

S.No.	Name of the Organization	Post/position held	Period	Emoluments	Remarks
1	2	3	4	5	6

**16. Whether the candidate is NET qualified or not (If yes, please attach the relevant certificate): .....**

**17. Detail of Publications:**

**18. Any other details:**

**Declaration**

I hereby declare that all the statements made above are true, complete and correct to the best of my knowledge and belief.

I also declare that:

- (i) I have never been punished or debarred from appointment under Govt. (Central/State)/ Autonomous organization/ ICAR
- (ii) I have not been convicted by a Court of Law for any offence.

I understand and agree that in the event of any information being found false/ incorrect/ incomplete or ineligible being detected at any time before or after the selection/ examination/ interview, action may be taken against me and I shall be bound by the decision of the employer.

Place:

Date:

Signature of the Applicant:.....